INVITATION LETTER

Package Code: TEQIP-III/2019/JK/gcej/222   **Current Date: 18-Dec-2019**

Package Name: TEQIP-III/GCET/Department   Library   **Method: Shopping Goods**

To,

_____

_____

_____

Sub: INVITATION LETTER FOR TEQIP-III/GCET/Department Library Books

Dear Sir,

1.   You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Item Name	Quantity	Description	Place of Delivery
1	LIBRARY TEXT/REFERENCE BOOKS	1350 Books	(Detail of Books as per Annexure-II)	Principal Govt. College of Engineering & Technology, Chak Bhalwal, Jammu-181122 (J&K)

2.   Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme [TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3.   **Quotation**

3.1 The contract shall be for the full quantity as described above.

3.2 Corrections, if any, shall be made by crossing out, initialling, dating and re writing.

3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit Price.

3.4 Applicable taxes shall be quoted separately for all items.

3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

3.6   The Prices should be quoted in Indian Rupees only.

4.   Each bidder shall submit only one quotation.

5.   Quotation shall remain valid for a period not less than **55**days after the last date of quotation submission.

6.   Evaluation of Quotations: The Purchaser will evaluate and compare the quotations determined to be Substantially responsive i.e. which
6.1 are properly signed; and

6.2   Confirm to the terms and conditions, and specifications.

7.   The Quotations would be evaluated for all items together.

8.   Award of contract The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of Contract.
8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be Incorporated in the purchase order.

9.   Payment shall be made in Indian Rupees as follows:

On Completion - 100% of total cost

10.   **Liquidated Damages (L.D):**

If a supplier fails to execute the order in time as per the terms and conditions stipulated therein, it will be open to the purchaser to recover liquidated damages for delay in delivery from the supplier at the rate 0.1% of the value of the order per day subject to a maximum of 10% of the total order value. The L.D charges can be increased in case of gross violation of the Purchase Order terms as decided by the Principal of the Institute.

11.   You are requested to provide your offer latest by **16:00** hours on **06-Jan-2020.**

12.   Detail of books are as per Annexure-II attached.

13.   Training Clause (if any) **NO**

14.   Testing/Installation Clause (if any) **NO**

15.   Sealed quotation to be submitted/ delivered at the address mentioned below, **Government College of Engineering and Technology, Chak Bhalwal, Jammu-181122 (J&K)**

16. The offer/bid should be submitted in two bid systems (i.e.) Technical bid and Financial bid as per the format mentioned in Annexure- I & III.

17. <u>Technical Bid :</u>

The technical bid comprising of following documents should be sealed in envelope "A" mentioning Technical Bid on top of the envelope. The envelope must mention package no. and name.

i) The Technical Bid should be submitted as per the bid format. (Annexure-I)

ii) A compliance list against the book titles duly signed and stamped as per Annexure-II should be provided.

iii) Proof of Registration of the bidder.

v) Copies of PAN Card and GST registration No.

vi) Signed copy of the tender document, with company seal, agreeing to the terms & conditions must be submitted.

All documentary proof must be listed on the letterhead of the company. This part of bid should not contain any "Price information".

18. <u>Financial Bid :</u>

i) Financial bid should indicate item wise price for the items mentioned in the technical bid as per the format. (Annexure-III)

ii) The price quoted should be F.O.R GCET Jammu.

iii) All duties and other levies payable by the supplier under the contract shall be included in the unit price.

iv) The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

v) The Prices should be quoted in Indian Rupees only.

vi) The Financial bid should be sealed in envelope "B" mentioning Financial Bid on top of the envelope. The envelope must mention package no. and name.

19. **Both the envelopes (containing Technical Bid and Financial Bid) should be packed in a big envelope and should subscribe the Shopping/Package No. and Name.**

20. <u>Opening of Bids:</u>

i) The technical bid will be opened first and it will be examined by a technical committee (as per specification and requirement mentioned in the NIQ).

ii) Only those bids are considered technically qualified where the supplier/vendor/purchaser has given the compliance sheet "YES" of minimum 90% of the titles of the list of books mentioned in tender.

iii) The financial offer/bid will be opened only for the technically qualified bidders/vendors as decided by the technical committee, and will be opened subsequently for further price comparison.

21. **Tenderer or his/her authorized representative (with proper authorization letter for opening of technical bids and also for opening of price bids) may choose to be present at the time of opening of Technical bids/Price Bids.**

The Institute reserves the right to reject any bid not fulfilling the eligibility criteria.

22. **Supply of Items:** Free of cost at GCET Jammu by the vendor.

23. **IMPORTANT:**

i) A bid submitted with false information will not only be rejected but also the OEM/vendor will be debarred from participation in future tendering process.

ii) Each bidder shall submit only one quotation

iii) In case of any dispute, the decision of the Principal of this Institute shall be final and binding on the bidders.

iv) In case the due date for submission of the tender happens to be a holiday, the same will be accepted on the next working day.

v) The Authority of GCET Jammu reserves the right to reject any or the entire tender bids received without assigning any reason thereof at any stage and in case of any conflict (Technical Bids Stage etc.), the version of GCET shall prevail.

vi) The technical bid will be evaluated first and price bids will be opened in respect of those OEMs/Vendors, who are found technically qualified after evaluation of Technical bids.

vii) Bidder should submit the tender document, duly signed and stamped on every page in token of accepted all the terms and conditions of the tender.

viii) The institute does not bind itself to offer any explanation to those bidders whose technical bids have not been found acceptable by the technical evaluation committee of the institution.

ix) The bids (Technical & Financial) once submitted will be the property of the institute.

x) Declaration to be attached with Tender as per Annexure IV.

xi) The vendor may be asked to give the demonstration of the equipment quoted (if required) before issuing of purchase order.

24. **We look forward to receiving your quotation and thank you for your interest in this project.**

PRINCIPAL
Govt. College of Engg. & Tech
(Authorized Signatory)
Name & Designation

TECHNICAL BID DOCUMENT

FORMAT TO BE FILLED BY THE OEM OR AUTHORIZED VENDORS FOR SUBMITTING TENDER FOR PROCUREMENT OF _____

1.   Name of the Tenderer   :

2.   Details of Address of the Vendors   :

      (Attach details)

3.   Proof of Registration or trade license   :

      (Attach copies)

4.   PAN and GST registration no (attach copies)   :

Certified that all above information are correct to the best of my/our information,

knowledge and belief.

Dated signature & seal of the OEM/Vendor

LIST OF THE BOOKS OF COMPUTER ENGINEERING DEPARTMENT, GCET, JAMMU

S.No	Title of the Book	Author	No. of Copies	Available (Yes/No)
1	Introduction to Languages and The Theory of Computation	MARTIN	15	
2	Introduction to Algorithms	Thomas H. Cormen	15	
3	Compilers: Principles, Techniques, and Tools	Alfred V. Aho	15	
4	Artificial Intelligence: A Modern Approach	Peter Norvig and Stuart J. Russell	15	
5	ARTIFICIAL INTELLIGENCE	Kevin Knight, Elaine Rich	15	
6	Computer Networks	FOROUZAN	15	
7	Computer Organization and Architecture	Stallings William	10	
8	Computer Architecture and Organization - Design Principles and Applications	B. Govindarajalu	10	
9	DATA STRUCTURES & ALGORITHMS USING C	R.S.SALARIA	15	
10	Internet of Things	RAJ KAMAL	10	
11	internet of Things: A Hands-On Approach	Arsheep Bahga and Vijay Madisetti	10	
12	Data Mining & analysis Fundamental Concepts and Algorithm	Mohammed J Zaki	10	
13	Data Mining: Concepts and Techniques	Han	10	
14	The C++ Programming Language	Stroustrup Bjarne	10	
15	Object Oriented Programming in C++	R. Lafore	10	
16	C++: The Complete Reference	SCHILDT	15	
17	Java: The Complete Reference	SCHILDT	15	
18	Java How to Program	Deitel P	15	
19	Introduction to Computing and Problem Solving using Python	BALAGURUSAMY	10	
20	Python the Complete Reference	BROWN	10	
21	Cryptography and Network Security	KAHATE	15	
22	Software Engineering A Practitioner	PRESSMAN	15	
23	Computer Installation and Servicing	BALASUBRAMANIAN	10	
24	Troubleshooting, Maintaining & Repairing PCs	BIGELOW	10	
	Total (A)		**300**	

LIST OF THE BOOKS OF CIVIL ENGINEERING DEPARTMENT, GCET, JAMMU

S.No	Title of the Book	Author	No. of Copies	Available (Yes/No)
1	Water Supply Engineering Vol. 1	S.K Garg	20	
2	Waste Water Engineering Vol:2	S.K Garg	20	
3	Air Pollution and Control ENGINEERING	RAJNIKANT, KRISHAN PANT	10	
4	Highway Engineering	Khanna And Justo	20	
5	Airport Engineering	Rangwala	20	

6	Railway Engineering	Saxena and Arora	20	
7	Construction Planning and Management	L Sreenath	20	
8	Theory and Analysis of Structures	Jain and Arya	20	
9	Reinforced Concrete Structures and Limit state design	AK Jain	20	
10	Soil mechanics & foundation engineering	ARORA K.R	20	
11	Design of Steel Structures	Raghupati , M	20	
12	Engineering Hydrology	Subhramaniyam	20	
13	Irrigation engineering and hydraulic structures	S K Garg	20	
14	Estimation and Costing	Chakraborty	20	
15	Strength of material	S.S. rattan	15	
16	Hydraulic machines	Subhramaniyam	10	
17	Analysis of structure part-1	V.N vazirani	20	
18	Hydraulic and hydraulic machines	R.k Rajput	10	
19	Open channel flow	K.G Rangaraju	10	
20	Surveying Vol I	Kanetkar & Kulkarni	20	
21	Fluid mechanics	C.S.P OJHA	10	
22	WATER power engineering	dandekar, sharma	10	
23	Civil engineering (through objective type question)	Gupta & Gupta	20	
24	Fluid mechanics	D.S Kumar	10	
25	Design of R.C.C structure vol-2	jain & jaikrishan	20	
26	Irrigation and hydraulic structre	P.N Modi	10	
27	Town palnning	S.C Rangwala	10	
28	Remote sensing and GIS	BASUDES-BHATTA	20	
29	ENGINEERING AUTOCADD	PARDEEP JAIN, AK GAUTAM	10	
30	Civil engineering construction materials	SK Sharma	10	
31	BUILDING DRAWING	R.B GUPTA	20	
32	Surveying Vol II	Kanetkar & Kulkarni	25	
	Total (B)		**530**	

LIST OF THE BOOKS OF E&C ENGINEERING DEPARTMENT, GCET, JAMMU

S.No	Title of the Book	Author	No. of Copies	Available (Yes/No)
1	AVR microcontroller and Embedded system using assembly and C	Muhammad ali mazidi,	10	
2	Electronics Devices	Robert Boylestead	10	
3	Microelectronics Circuits	Sedra& Smith	10	
4	Digital Systems	Ronald Toccii	10	
5	Principles of Comm. System	Taub & Schilling	10	
6	Signal and system	Salivahanan	10	
7	Anteena theory	Balanis	10	
8	Signals & Systems By A. Anand Kumar	A. Anand Kumar	10	
9	Principles of Signal Processing & Linear System	B.P. Lathi.	10	
10	Op amps and LIC	R .A Gayakwad	5	
11	Microprocessor 8085	R Goankar	5	
12	Microprocessor interfacing	Douglas V Hall	5	
13	Digital Signal Processing	John G Prokis.	5	
14	Digital Signal processing	S. Salivahanan	5	

S.No	Title of the Book	Author	No. of Copies	Available (Yes/No)
15	Coding and Information theory by Stefan M Moser	Stefan M Moser	10	
16	Microwave Engineering	A Das and SK Das	10	
17	Modern Electronic Instrumentation and Measurement	Cooper W.D & Helfric A.	10	
18	Data Communication and Networking	Behrouz A Forouzn.	10	
19	Microcontroller and its application	Mazidi & Mazidi	10	
20	Embedded C Programming and the Atmel AVR	Bernett.	10	
21	Digital Image Processing	Gonzalez and woods	10	
22	Neural Network, Fuzzy logic and Genetic Algorithm	S. Rajasekasran, G.A Vijaylakshmi Pai	5	
23	VHDL Primer	J Bhaskar	10	
24	Digital Design	J.F Wakerly.	10	
25	Matlab programming for Engineers	Stephan J Chapman	10	
26	Matlab and Simulink	Agam Tyagi	5	
27	Digital Image Processing	Sanjay sharma	10	
28	Fundamentals of Digital Image processing	A K Jain	5	
29	Wireless communication Theory and applications	Arumita Biswas.	10	
30	Digital Signal and systems	Sanjay Sharma	10	
31	Verilog HDL by Samir Palinkar	Samir Palinkar	10	
32	Microwave devices and Circuits	Sameul Y Lia	5	
33	Wireless communication	Theodore Rapport	5	
	Total (C)		**280**	

LIST OF THE BOOKS OF MECHANICAL ENGINEERING DEPARTMENT, GCET, JAMMU

S.No	Title of the Book	Author	No. of Copies	Available (Yes/No)
1	Engineering Thermodynamics	PK Nag	8	
2	Fluid Mechanics	Massey	8	
3	Machine Drawing	PS Gill	15	
4	Applied Thermodynamics	PK Nag	8	
5	Applied Thermodynamics	RK Rajput	8	
6	Strength of Materials	RS Khurmi	10	
7	Engineering Thermodynamics	RK Rajput	8	
8	Strength of Materials	Timoshenko	5	
9	Manufacturing Processes	PN Rao	10	
10	Production Technology	PC Sharma	10	
11	Production Engineering	PC Sharma	10	
12	Theory of Machines	RS Khurmi	10	
13	Theory of Machines	SS Rattan	8	
14	Fluid Mechanics & Machinery	DS Kumar	10	
15	Heat Transfer	DS Kumar	8	
16	Heat Transfer	Cengel	8	
17	Elements of Material Science	LH Van Vlack	8	
18	Material Science	Calister	10	
19	Mechanics of Materials	Beer & Johnson	8	
20	Mechanical Vibrations	GK Grover	8	
21	CAD/CAM	M Grover & JPA	10	

		Zimmerman		
22	Principle of Nc & CNC Machining	Pabla	10	
23	Mechanical Vibrations	SS Rao	8	
24	Fluid MAchinery	RK Bansal	8	
25	Machine Design	VB Bandari	10	
26	Machine Design	Shigley	8	
27	Machine Design Data Book	VB Bandari	8	
	Total (D)		**240**	
	Grand Total (A+B+C+D)		**1350**	

<< **Organization Letter Head** >>
DECLARATION SHEET

We, _____ hereby certify that all the information and data furnished by our organization with regard to these tender specifications are true and complete to the best of our knowledge. I have gone through the specifications, conditions and stipulations in details and agree to comply with the requirements and intent of specification.

We further certify that our organization meets all the conditions of eligibility criteria laid down in this tender document. Moreover, OEM has agreed to support on regular basis with technology / product updates and extend support for the warranty.

We, further specifically certify that our organization has not been Black Listed/De Listed or put to any Holiday by any Institutional Agency/ Govt. Department/ Public Sector Undertaking in the last three years.

The prices quoted in the financial bids are subsidized due to academic discount given to GCET Jammu.

NAME & ADDRESS OF
THE Vendor/ Manufacturer / Agent

Phone
Fax
E-mail
Contact Person Name
Mobile Number

GSTIN Number
PAN Number

(Signature of the Tenderer)

         Name:

         Seal of the Company

FORMAT FOR QUOTATION SUBMISSION
(In letterhead of the supplier with seal)

Date: _____

To:_____
_____

Sl. No.	Book Name	Author	Publisher	Unit Price (In Rs.)	Qty.	Total Price (A) (In Rs.)	Taxes (B) (In Rs.)

Gross Total Cost (A+B): Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. ——————— (Amount in figures) (Rupees ———————amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of ——————— months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: _____

Address: _____

Contact No. _____